



ARULMIGU MEENAKSHI AMMAN COLLEGE OF ENGINEERING

Vadamavandal, Cheyyar Taluk,
Near Kanchipuram, Vembakkam, Tamil Nadu - 604410.

SC/ST WELFARE COMMITTEE

Minutes of Meeting Academic Year: 2025-2026

Institution: Arulmigu Meenakshi Amman College of Engineering (As per All India Council for Technical Education Norms)

Composition of SC/ST Welfare Committee

S.No	Name	Designation	Role
1	Dr. R. Ganesan	Principal	Chairperson
2	Dr. Balaji D	Associate Professor	Coordinator
3	Mr. P. Prasanna	Assistant Professor	Member
4	Ms. Kalaidevi M.	Assistant Professor	Member
5	Ms. Sowmiya R.	Assistant Professor	Member

Term: June 2025 – May 2026


Principal Signature

2. OBJECTIVES

1. To ensure equal opportunities for SC/ST students
2. To monitor implementation of welfare schemes and scholarships
3. To promote social inclusion and academic support
4. To prevent discrimination of any form
5. To create awareness about Government policies and benefits

3. SUPPORT & MONITORING MECHANISM

1. Awareness programmes on scholarships and welfare schemes
2. Academic mentoring for SC/ST students
3. Monitoring of student progress and participation
4. Interaction sessions with students
5. Coordination with Government welfare departments



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4. MINUTES OF MEETING

Minutes of Meeting – 1, Meeting
Venue: Principal's Chamber

No.: SCST/01/2025-26

Date: 21.08.2025
Time: 11.30 AM

Members Present

All committee members were present.

S.No	Name	Designation	Role
1	Dr. R. Ganesan	Principal	Chairperson
2	Dr. Balaji D	Associate Professor	Coordinator
3	Mr. P. Prasanna	Assistant Professor	Member
4	Ms. Kalaidevi M.	Assistant Professor	Member
5	Ms. Sowmiya R.	Assistant Professor	Member

Agenda

1. Implementation of SC/ST welfare measures
2. Awareness on scholarship schemes
3. Academic support initiatives

Proceedings

The Chairperson welcomed the members and emphasized the importance of ensuring equal opportunities and support for SC/ST students.

1. Scholarship awareness programmes were planned
2. Academic mentoring initiatives were discussed
3. Monitoring of student participation in academic activities was reviewed
4. Institutional support mechanisms were evaluated

Observations

1. Students are actively participating in academic activities
2. Welfare measures are effectively implemented
3. No issues related to discrimination were reported

Signature of Committee Members

S.No	Name	Designation	Signature
1	Dr. R. Ganesan	Principal	
2	Dr. Balaji D.	Associate Professor	
3	Mr. P. Prasanna	Assistant Professor	



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S.No	Name	Designation	Signature
4	Ms. Kalaidevi M.	Assistant Professor	<i>[Signature]</i>
5	Ms. Sowmiya R.	Assistant Professor	<i>[Signature]</i>

Meeting concluded at 12.30 PM

Minutes of Meeting – 2 Meeting No.: SCST/02/2025-26

Date: 25.03.2026

Venue: Conference Hall

Time: 2.30 PM

Agenda

1. Review of welfare activities
2. Evaluation of scholarship utilization
3. Strengthening support mechanisms

Proceedings

1. Welfare schemes successfully implemented
2. Students benefitted from scholarship programmes
3. Academic mentoring initiatives showed positive outcomes
4. Feedback from students was reviewed

Observations

1. No grievances reported during the academic year
2. Equal opportunity and inclusion maintained
3. Institutional support systems functioning effectively

Signature of Committee Members

S.No	Name	Designation	Signature
1	Dr. R. Ganesan	Principal	<i>[Signature]</i>
2	Dr. Balaji D.	Associate Professor	<i>[Signature]</i>
3	Mr. P. Prasanna	Assistant Professor	<i>[Signature]</i>
4	Ms. Kalaidevi M.	Assistant Professor	<i>[Signature]</i>
5	Ms. Sowmiya R.	Assistant Professor	<i>[Signature]</i>

The committee confirmed that the institution has maintained an inclusive and supportive academic environment for SC/ST students.

SC/ST STATUS REPORT

Category	No. of Cases	Resolved	Pending
Complaints	0	0	0

Total Cases: 0 Compliance Level: 100%

No grievances were reported during the academic year. Welfare measures and monitoring mechanisms were effectively implemented.



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DECLARATION

The SC/ST Welfare Committee has functioned effectively during the Academic Year 2025-2026, ensuring equal opportunity, welfare support, and compliance with AICTE norms.

Principal

IQAC Coordinator

Committee Chairperson