

INSTITUTION INDUSTRY CELL (IIC)
MINUTES OF MEETING (Academic Year: 2025-2026)

Meeting I

Date: 15th July 2025

Time: 10:30 AM

Venue: Conference Hall, EEE Department

Members Present:

S.no	Name of the Faculty	Designation	Department	Position
1.	Dr.R Ganesan	Principal	-	President
2.	Dr. S.Sankar	Professor	EEE	Convenor
3.	Dr.D.Balaji	Asso.Professor	MECH	Co-Ordinator
4.	Mr. V. Umapathy	Asst.professor	MECH	Innovation Activity Coordinator
5.	Ms. R. HariPrabha	Asst.Professor	CIVIL	NIRF Coordinator
6.	Mr.D.S.Balaji sha	Asst.professor	CSE	Social Media Coordinator
7.	Ms.S. Chinthamani	Asst.professor	S & H	Start-up activity Coordinator
8.	Mrs.M.Sandhiya	Asst.professor	MBA	Training and placement officer
9.	Mr.S.Dineshkumar	Asst.professor	Bio Tech	Internship Coordinator
10.	Mrs.V.Janci Rani	Asst.professor	Chemical	Member

Agenda:

1. To review the previous academic year IIC activities
2. To plan industry interaction programs for the current academic year
3. To identify potential industry collaborations and MoUs
4. To discuss internship and industrial training opportunities
5. To initiate skill development and certification programs

Proceedings:

The meeting commenced with a welcome address by the Convener, who emphasized the significance of strengthening academia-industry collaboration to enhance student employability and research exposure. A comprehensive review of the previous year's activities was presented, highlighting industrial visits, guest lectures, and internship participation. It was observed that while engagement levels were satisfactory, there exists a need for structured and outcome-oriented collaborations. The committee discussed potential industries for collaboration in domains such as power systems, renewable energy, automation, and embedded systems. The Training and Placement Officer proposed initiating Memoranda of Understanding (MoUs) with at least three industries during the current academic year.

Further deliberations focused on facilitating internships for pre-final and final-year students. Industry representatives suggested aligning academic curriculum with current industrial practices, particularly in emerging technologies.

The necessity of organizing workshops, technical seminars, and certification programs in collaboration with industry experts was also emphasized.

Resolutions Passed:

1. It was resolved to establish at least three MoUs with relevant industries during this academic year.
2. It was decided to organize two industrial visits per semester.
3. It was approved to conduct minimum four guest lectures/workshops with industry experts.
4. It was resolved to facilitate internship opportunities for all eligible students.
5. A structured skill development program aligned with industry requirements will be implemented.

Action Taken Plan:

Sl. No	Activity	Responsible Person	Timeline
1	Identify industries for MoU	Convener	August 2025
2	Organize industrial visits	Faculty Coordinators	Sept- Nov 2025
3	Arrange guest lectures	IIC Committee	Ongoing
4	Internship coordination	Training and placement officer (TPO)	Continuous
5	Skill development programs	Department Faculty	Semester-wise

Meeting concluded with a vote of thanks.

Signature

S.no	Name of the Faculty	Designation	Department	Signature
1.	Dr.R.Ganesan	Principal	-	
2.	Dr. S Sankar	Professor	EEE	
3.	Dr.D.Balaji	Asso.Professor	MECH	
4.	Mr. V. Umapathy	Asst.professor	MECH	
5.	Ms. R. HariPrabha	Asst.Professor	CIVIL	
6.	Mr.D.S.Balaji sha	Asst.professor	CSE	
7.	Ms.S. Chinthamani	Asst.professor	S & H	
8.	Mrs.M.Sandhiya	Asst.professor	MBA	
9.	Mr.S.Dimeshkumar	Asst.professor	Bio Tech	
10.	Mrs.V.Janci Rani	Asst.professor	Chemical	

Meeting 2

Date: 20th January 2026

Time: 11:00 AM

Venue: Seminar Hall, EEE Department

Members Present:

1. Convener – IIC
2. Head of the Department
3. Faculty Members

4. Industry Experts
5. Training and Placement Officer
6. Student Representatives

Agenda:

1. To review the implementation of decisions from Meeting 1
2. To evaluate industry collaboration outcomes
3. To assess internship and placement progress
4. To plan advanced industry-oriented initiatives
5. To discuss research and consultancy opportunities

Proceedings:

The meeting commenced with a review of the action items from the previous meeting. The Convener reported that multiple industrial interactions had been successfully conducted, including guest lectures and industrial visits. It was noted that MoUs had been initiated with selected industries, resulting in improved internship opportunities for students. The Training and Placement Officer presented data indicating increased student participation in internships and skill-based training programs. Discussions were held regarding the introduction of advanced training modules in areas such as smart grids, electric vehicles, and AI-based industrial automation. Industry representatives suggested collaborative research projects and consultancy services to bridge the gap between theoretical knowledge and industrial application. The committee emphasized the need for continuous monitoring of student outcomes and feedback from industry partners to improve program effectiveness.

Resolutions Passed:

1. It was resolved to expand industry collaborations to include research and consultancy projects.
2. It was approved to introduce advanced certification programs in emerging technologies.
3. It was decided to strengthen industry participation in curriculum design.
4. It was resolved to conduct a minimum of one national-level industry interaction event.
5. Continuous tracking of internship-to-placement conversion ratio will be implemented.

Action Taken Plan:

Sl. No	Activity	Responsible Person	Timeline
1	Expand MoUs for research	Convener	Feb-Mar 2026
2	Advanced training programs	Faculty & Industry Experts	Ongoing
3	Curriculum enhancement inputs	HOD & Industry	Next Academic Cycle
4	National-level event	IIC Committee	April 2026
5	Placement tracking system	Training and placement officer (TPO)	Continuous

Meeting concluded with a vote of thanks.


Principal


IQAC Coordinator


Training and placement officer (TPO)